



**MINUTES**  
**PLANNING & EVALUATION COMMITTEE REGULAR MEETING**  
**Thursday, January 10, 2019**  
**1:30 pm – East Center Auditorium**

Posting Approved by Chair Donna Coon January 23, 2019 at 7:50am  
Pending Committee Approval

**GVR's Mission Statement:** "To provide recreational, social and leisure education opportunities that enhance the quality of our members' lives."

**ATTENDEES:** D. Coon, Chair; D. Nichols, Associate Chair; N. Campfield; C. Lambert; D. Messick; J. Maxwell; K. Palese; R. Philpott; P. Reynolds; J. Rundlett; K. Skytta; T. Stewart; E. Sullwold; D. West; and C. Crothers (ex officio)

**REMOTE ATTENDEES:** None

**ABSENT:** None

**Staff Liaison:** D. Jund, Facilities Director

**Additional Staff:** K. Blumenthal, CEO, M. Stephenson, Facilities Project Manager; and T. Demma, Meeting Scribe

**Guests:** 14

**1. CALL TO ORDER**

Chair D. Coon called the meeting to order at 1:30 pm. Roll call by C. Lambert. Quorum established.

**2. ACCEPT MINUTES OF THE DECEMBER 13, 2018 REGULAR MEETING**

**MOTION: Lambert/ Seconded Approve December 13, 2018 regular meeting minutes.**

**Passed: unanimous**

**3. SOLAR GAIN REPORT**

Jeremiah Mosjje of Solar Gain updated the committee about the work that is now underway and that will continue until all solar installations are completed. It was reported that difficulty in sourcing steel has crowded the work plan to some extent, but full project completion is not expected to be overly delayed. Also, it was conveyed that Pima Country Government has accepted all eleven project; work is underway at three sites; namely,

Casa Paloma II, South Abrego and West Center; and a work schedule for the next three solar installation sites will be available when the committee next meets.

#### **4. STATUS REPORT**

For information purposes of committee members the Chair reported on and called upon committee members to provide updates on the Pickleball Center; the East Center Pickleball Expansion; Lapidary Consolidation; and the work of the Table Tennis Design Team.

#### **5. FACILITIES MAINTENANCE REPORT**

Regarding 2018 club requests it was reported by D. Jund that all approved 2018 club request projects are complete except for one project that is past the design and permit stage. This is the Woodshop upgrade to their mechanical system. Currently, we are awaiting installation of the upgrades by our contractor.

Having regard to 2019 club requests the Chair reported that by way of a letter sent to clubs in December each of them were informed about their 2019 GVR money grant and in order to receive it clubs are to contribute 10 percent of the project cost except in instances when there is a health and safety risk being addressed or a hardship is demonstrated.

#### **6. 3/5 YEAR CAPITAL PLAN**

The Chair introduced this agenda item by relating that the major capital plan project for 2019 is the Pickleball Center.

C. Lambert was asked to move a motion regarding the 3/5 Year Facility Master Plan that originates with the Capital Projects Evaluation Sub-committee. The sub-committee's motion pertains to putting a new 3/5 Year Capital Plan in place to supersede the current plan, which is considered outdated. Further, committee members were informed that once the original motion is before them an amending motion will be moved for the committee's consideration and decision.

**Motion: Lambert / Seconded**

**That the existing 3 Year Capital Improvement Plan dated October 2017 is out of date and that the Capital 3 Year Improvement Plan be replaced by a new 3/5 Year Capital Plan.**

After discussion amongst committee members an amendment to the motion was moved.

**Amending Motion: Lambert / Seconded**

**That the P & E Committee update the GVR 3 – 5 Year Facility Management Plan annually, no later than March 25 of each year, allowing the update and annual club requests to both be available for the annual capital budgeting process that begins June of each year.**

**Passed: unanimous**

**Motion: Lambert / Seconded**

**That the amended motion be approved.**

**Passed: unanimous**

## **7. SUB-COMMITTEE UPDATES**

N. Campfield reported on Domino Task Force activity, which is working in conjunction with the Capital Projects sub-committee.

The Chair called upon S. Thornton, a GVR board member, to report on the current and on-going work regarding the identification throughout the GVR campus of facilities access challenges.

## **8. NEW BUSINESS**

The Chair informed that the January 11, 2019 meeting of club leaders is geared to dedicated space clubs; in February an exercise to gather club information is to occur; and the conversation with Kent regarding a facilities update has been changed to be a member forum to be held February 20<sup>th</sup> when the annual capital expenditure planning process and time frame will be explained.

## **9. ESTABLISH DATE OF NEXT MEETING**

Next Meeting: 1:30 pm, Thursday, February 14, 2019 – East Center Auditorium

## **10. ADJOURNMENT**

**MOTION: Campfield / Seconded. Adjourn meeting at 2:33 pm.**

**Passed: unanimous**